



4010 E. Amendola Dr.
 Fresno, CA 93725
 Phone 559-237-3663
 Fax 559-496-0932
 www.ccfoodbank.org

SPONSOR AGREEMENT

A 501(c)(3) charitable organization or equivalent may designate one or more non-501(c)(3) group(s) as an agent to distribute Central California Food Bank products to eligible people on its behalf. In this case, the 501(c)(3) organization acts as a “sponsor” and must meet the following conditions:

1. Sponsor has a 501(c)(3) status with the Internal Revenue Service -or- sponsor meets the criteria of a church as defined by the IRS. Sponsor is not a private foundation or a municipality.
2. Sponsor is responsible for the programmatic integrity of the non-501(c)(3) agency.
3. Sponsor is legally responsible for the product handling/distribution activities of the non-501(c)(3) agency.
4. **All money received and disbursed in connection with Central California Food Bank will go through the fiscal books of the 501(c)(3) sponsoring organization. Sponsor agrees to require documentation demonstrating appropriate use of funds.**
5. If the agency being sponsored is a non-501(c)(3) catering group, the Chief Executive Officer of that group must affirm in writing that product obtained from Central California Food Bank will go only to the designated sponsor organization(s).
6. Sponsor agrees to sign and enforce all provisions of Central California Food Bank’s Agency Agreement and amendments signed by the non-501(c)(3) organization.
7. Sponsoring 501(c)(3) charitable organization verifies that the non-501(c)(3) sponsored agency’s programming meets the requirements as stated in Central California Food Bank’s Agency Agreement and any subsequent amendments and as required in Section 170(e)(3) of the Internal Revenue Code based on the knowledge of the sponsoring agency, as opposed to that of the agency being sponsored.

The undersigned certifies that she/he has read and does agree to the conditions and responsibilities contained in this agreement and is authorized to sign this agreement.

To be completed by Sponsor			
Signature of Agency Director or Board Chair	Agency Name	Date	
Print Name	Title	Email	Phone
Billing Address	City	State	Zip Code

To be completed by Sponsor (agency being sponsored)			
Signature of Agency Director or Board Chair	Agency Name	Date	
Print Name	Title	Email	Phone